



MINUTES of the MEETING of FROYLE PARISH COUNCIL

held in Froyle Village Hall on **Monday 11th May 2026** at 19.00

Attendees			
Parish Council (PC):			
J. Southern (JS) (Chair Item 1-3a only)		P. Roberts (PR) (Chair Item 3b on)	
A. Birchall (AB) R. McRiley (RM)		A. Roberts (AR) K. Snowball (KS) M. Blanche (MB)	
Other: A. Potter (Clerk)		R. McRiley (RM)	
		S. Lelliott (SL) Tree Warden	
<i>Residents/Visitors:</i> 3 residents			
1. Apologies for absence: T. Costigan (TC) District Councillor			
2. Declaration of Interest: None			
3. Annual General Meeting			
Item	Discussion	Agreed Action/ Outcome	Status
a) Appointment of Chair and Deputy Chair	JS asked for nominations for Chair in 2026/27. PR was the only candidate and unanimously appointed. JS asked for nominations for Deputy Chair in 2026/27. MB was the only candidate and unanimously appointed. The Chair then passed to PR.	01 26/27 it was resolved that PR be appointed as Chair and MB as Deputy Chair for 2026/27.	Closed
b) Freedom of Parish	PR presented a commemoration scroll to JS in recognition of her decade of service to Froyle as Chair of the Parish Council. It was proposed and unanimously agreed to award JS with the Freedom of the Parish of Froyle in accordance with the provisions of Section 249 (5) of Local Government Act 1972, as amended by Section 29 of the Local Democracy, Economic Development & Construction Act 2009.	02 26/27 it was resolved to award JS with the Freedom of the Parish of Froyle	Closed
c) Declaration of Acceptance of Office	All seven Parish Councillors indicated their agreement to continue on the PC and duly signed the Declaration of Acceptance of Office. The PC continues to operate with one position vacant.	Continue to identify possible new Parish Councillors	Closed

Item	Discussion	Agreed Action/ Outcome	Status
d) Dates of 2025/26 PC meetings & Councillor Responsibilities	<p>Clerk provided a schedule of PC meeting dates for 2026/27 that had been previously circulated for comment. No meeting is scheduled in August 2026; it was agreed to move the meeting scheduled for 15th March 2027 to 8th March; the meetings scheduled for 14th September and 14th December 2026 were noted as Provisional dates. The Annual Parish Meeting (APM) has been provisionally scheduled for Wednesday 14th April 2027.</p> <p>It was agreed to continue with the current Councillor Areas of Responsibility and review these again in the autumn.</p>	<p>Clerk to publish the Schedule of PC meeting dates for 2026/27, Councillor contact details and Areas of Responsibility on notice boards and website.</p> <p>Clerk to book the Village Hall</p>	Closed
e) Internal Auditor report	<p>The Internal Auditor 's report for 2025/26 was circulated prior to the meeting and accepted with no comment.</p>	<p>03 26/27 it was resolved to accept the Internal Auditor's report for 2025/26 and post on the website</p>	Closed
f) Appointment of 2026/27 Internal Auditor	<p>Clerk advised that the appointment of Mulberry Local Authority Services in September 2025 as internal auditors was for a three year fixed term and they would continue for 2026/27. After discussion with Mulberry LAS, it had been agreed to use a different auditor who lived closer to Froyle to reduce the travel costs.</p>	<p>Mulberry LAS noted as Internal Auditor for 2026/27</p>	Closed
<p>4. Confirmation of Minutes:</p> <p>04 26/27 it was resolved that the Minutes of the meeting of Froyle Parish Council held on 9th March 2026 be accepted and signed by the Chair as a true record.</p> <p>05 26/27 it was resolved that the Minutes of the meeting of Froyle Parish Council held on 15th April 2026 be accepted and signed by the Chair as a true record.</p> <p>Status of actions:</p> <ul style="list-style-type: none"> - Bus shelter refurbishment – AB advised that documentation to release the funds had now been received from Hampshire CC and, once signed and returned, a date could be fixed with the contractor. AB to confirm whether the shelter could remain in use while being refurbished. 			
<p>5. Report from District Councillor (TC) – no report provided</p>			

Item	Discussion	Agreed Action/Outcome	Status
6. Issues raised by Residents and other community matters			
a) Tree Warden (SL)	<p>SL advised that two quotes had now been received for the removal of the geum (wild cherry) at Hadwick's Corner and a third had been promised. Two options had been identified as to how to fell either in situ or into the neighbouring field at Sylvesters Farm. Both options were acceptable and the latter had been agreed with the owner of the field. It was agreed to allow the contractor to decide which they preferred when quoting.</p> <p>SL proposed and the PC agreed that a 4 ft. high 'critter stump' be left to encourage wild life.</p> <p>SL enquired whether the preference was to remove the wood or leave it in situ either as wildlife cover or made available to residents. It was agreed to request quotes with and without wood removal.</p> <p>SL advised that, after removal of the tree, the corner would be replanted with low indigenous shrubs.</p>	<p>SL to refresh the request for quotes to the contractors to ensure that all prices were comparable based on the same scope and knowledge. A critter stump would be left and prices would be obtained with and without wood removal.</p>	Open
b) Football pitch (Eddie Hatcher EH)	<p>EH advised that if the PC agreed to the provision of a football pitch on the Rec, funding was available from the old Froyle FC club and the FA for goalposts. Grass cutting, pitch markings etc would be arranged by the club. PC was requested to consider where the goals could be stored when not in use. It was agreed that a proposal was needed to demonstrate the demand, set up and maintenance costs, dates used etc and this would be requested by EH from Jason Smith</p>	<p>PC to review proposal and discuss at next meeting</p>	Open
c) Dogs off lead Jenny Gove (JG)	<p>JG raised her concerns about dogs disturbing ground nesting birds if their owners allowed them to run loose. PR responded that this matter had been the subject of an article in this month's Magazine and discussed with landowners who were inclined to agree to signage being erected.</p>	<p>PR to liaise with JG on signage wording and how to 'positively' raise the issue on social media</p>	Open

Item	Discussion	Agreed Action/Outcome	Status
	After discussion it was agreed that any signage must be 'gentle' but the message about why this was important should be spread via social media.		
7. Reports from Councillors			
a) Rec & Playground project	<p>KS and AB provided an update on actions since the last meeting. This included a meeting with Grayshott PC who have recently completed a similar project and provided advice on tendering, CIL grant process etc as well as providing copies of relevant documentation used for applications.</p> <p>The S106 grant has now been approved - £4700 from Froyle and £2000 from Binsted PC. This can now be drawn down for playground repairs e.g. zipline.</p> <p>AB & RM advised that they were progressing ideas on how to engage with the younger residents on the Rec facilities and obtain their input.</p> <p>KS & AB advised that the next round of consultation will be at the Fete and work was required to develop display</p>	Project actions ongoing KS, AB & RM to develop display for consultation at Fete	Open
b) Rec equipment	<p>Clerk advised that the zip wire had now been repaired and was again fully operational. Anti-slip paint had been applied to the landing area.</p> <p>A quote had been received from MJR services in the sum of £558.00 to fit strim guards to all affected playground equipment. The previously received electronic approval was endorsed.</p> <p>The basket swing is scheduled to be repaired in w/c 18/5 and the bench refurbishment and strim guards are scheduled in the following week.</p>	06 26/27 it was resolved to accept quote ref QUOFPC20042026 dated 20/4/2026 from MJR services in the sum of £558.00 to fit strim guards on all affected playground equipment	Closed
c) Lengthsman visit	AB advised that the latest visit took place on 28 th April. The main work to clear vegetation at the top of H&C Hill could not be completed due to bird nesting. Other work was carried out on the H&C bus shelter and Ryebridge Lane drains in Lower Froyle. The next visit is scheduled for 16 th July	AB to include vegetation clearance at top of H&C Hill for next Lengthsman visit	Closed

Item	Discussion	Agreed Action/Outcome	Status
d) Community Grant	KS proposed to apply to Councillor Costigan for a grant to acquire poo bag dispensers and signage. It was agreed to develop appropriate wording and develop an application.	KS & Clerk to develop grant application	Open
e) Other matters - High Speed Broadband	MB reported that Openreach were now reporting that Full Fibre Broadband was being “built in your area” for addresses in Froyle. It was still unclear when it would become available for purchase, based on other areas this may take 12-24 months from now.	MB to continue to monitor Openreach plans	Closed
8. Planning matters			
a) New planning applications	<p>See attachment 8a - six new planning applications had been received since the PC meeting on 9th March but of these, four had already been determined by EHDC and the period to comment on the fifth re tree works had expired.</p> <p>After discussion it was agreed to submit comments re application EHDC-26-0359-LBC regarding conversion of a Listed structure at Rockhouse farm stating that the PC did not support the application as the proposed conversion places a significant imposition on the historic fabric with the potential to eradicate much of its originality.</p> <p>The PC agreed to object to application EHDC-26-0358-FUL to change the use of the listed building at Rockhouse Farm into two bedroom residential annex due to the impact that it will have on the amenity of the neighbouring properties.</p>	<p>07 26/27 it was resolved that comments be submitted re application EHDC-26-0359-LBC and an objection would be submitted re application EHDC-26-0358-FUL.</p> <p>It was further confirmed that no comments had been submitted re the remaining application EHDC-26-0240-TCA</p>	Closed
b) Result of applications and Compliance issues	<p>See attachment 7b – four applications in Froyle had been decided since the PC meeting on 9th March. Tree works at a property on Oast Lane Upper Froyle were not objected to while prior approval to erect four new low profile agricultural sheds and excavate three new ponds at Aion farm on the Farnham side of H&C Hill was refused. Full planning consent will now have to be sought.</p> <p>The PC expressed its concern about the permission granted for an extension including raising the roof line at Adams Field in Lower Froyle (EHDC-25-1499-HSE) as all previous applications to raise the roof line</p>	Clerk to request a copy of the Officers Report for the Adams Field decision from EHDC Planning	Closed

Item	Discussion	Agreed Action/Outcome	Status
	on this row of bungalows on Froyle Road had been refused. The PC wants to understand why this application had been permitted as the Officers Report that should accompany the decision and provide the rationale for the decision had not yet been made public.		
c) Other planning and licensing issues			
- Meeting with NJG	PR reported that a second meeting had been held on 31 st March with representatives of NJG regarding their proposed developments on Ryebidge Lane in Upper Froyle. NJG provided a confidential vision for the development that is in pre-planning discussion with EHDC. There has been no further contact with NJG since regarding the outcome of the pre-planning discussions nor receipt of a full application for the two new properties proposed on the overflow car park.	No further action at present	Open
- Planning Review Process	MB presented a planning review process to be used in future by the PC for new applications. Tree applications would be reviewed by SL and any concerns passed on to the PC while all other applications would be initially reviewed by a panel of Councillors supported by 'experts' resident in the village. Any comments or objections resulting would be drafted and reviewed by the full PC for approval before submission to EHDC Planning		
9. Finance Matters			
a) Annual Governance Statement 2025/26	Clerk presented the AGAR Section 1 Annual Governance Statement for approval confirming that the adequacy of the PC Internal Controls had been signed off by the Internal Auditor.	08 26/27 it was resolved to approve the AGAR Section 1 Annual Governance Statement	Closed
b) Accounting Statements 2025/26	Clerk presented the AGAR Section 2 Accounting Statement for approval confirming tha the PC accounts had been signed off by the Internal Auditor	09 26/27 it was resolved to approve the AGAR Section 2 Accounting Statement	Closed
c) Confirmation of dates for the Period for the Exercise of Public Rights	Clerk proposed that the dates for the Period for the Exercise of Public Rights should run from Monday 8 th June to Friday 17 th July 2026.	10 26/27 it was resolved to approve the dates of the	Closed

Item	Discussion	Agreed Action/Outcome	Status
		Period for the Exercise of Public Rights as proposed	
d) Conflict of Interest with BDO	It was agreed that there was no conflict of interest with the external auditors (BDO) and they could be advised accordingly	11 26/27 it was resolved that there was no conflict of interest between Froyle Parish Council and BDO LLP	Closed
e) BDO One off Event response	It was agreed that a 'No' response to all items listed in BDO's 'One Off Events' schedule should be submitted	12 26/27 it was resolved that a 'No' response be submitted to all items listed in BDO's 'One Off Events' schedule	Closed
f) Accounts & bank reconciliation	See attachment 9f - a list of payments made in April and bank reconciliations at end April were provided and the contents noted.		Closed
Management accounts	See attachment 9f - Clerk provided a full year report of actual receipts and payments vs budget and the contents were noted with no further questions		Closed
g) New banking signatory	Clerk proposed and it was unanimously agreed that Philip Roberts (PR) should replace Julie Southern (JS) as a signatory for cheques and internet banking.	13 26/27 it was resolved to appoint PR as a signatory on the Froyle Parish Council bank accounts with TSB for cheque and internet banking. Clerk to prepare the banking mandates and issue to TSB for action	Closed
h) Transfer to Savings account	Clerk proposed that the full amount of general and earmarked reserves held by the PC should be held in the Savings account where interest would be earned and control exercised on their drawdown. It was unanimously agreed to transfer £15,000 to the Savings account leaving the amount in the Current account as the 2026/27 Precept.	14 26/27 it was resolved to transfer £15,000 from the Current account to the Savings account.	Closed

Item	Discussion	Agreed Action/Outcome	Status
9. Matters raised by Clerk and any other business			
a) Local Government Reorganisation (LGR)	Clerk advised that there was no further information available on this matter since that reported from a HALC meeting of Clerks in April. The PC agreed that a subgroup should be established to monitor developments and liaise with neighbouring Parish Councils. The absence of TC from PC meetings was noted with regret as he should be providing important input on EHDC matters and in particular on LGR. If TC does not attend in future, representation would be made to EHDC.	No further action identified	Open
b) Mobile health van	Clerk advised that the mobile health van would be visiting Froyle on June 3 rd with drop in facilities for health checks, Covid vaccinations etc. Further information would be shared with residents as soon as available.	Clerk to share details when available	Closed
c) Crisis & Resilience Fund	Clerk reported that HCC have launched a Crisis and Resilience fund to support vulnerable residents with the cost of heating oil. It was agreed to share this information with residents and encourage discussion and assistance to any resident using heating oil who may be eligible to apply.	Clerk to distribute details of the fund	Closed
d) Highways matters	KS commended the HCC initiative to clear rubbish from the A31 much of which emanates from trucks using the Veolia MRF. A number of other Highways initiatives were identified to be followed up both directly and through our newly elected County Councillor. These include a white lined walkway along the lanes; dropped kerb for pavement access at Hadwick's corner; extension of the 30 mph speed limit to bottom of H&C Hill etc. KS suggested that it could be beneficial for the PC to establish a Transport group that could follow up on these matters. It was agreed that this should be given consideration.	Clerk to discuss with Froyle Speedwatch and invite them to our next meeting	Open
Date of next meeting: Monday 15 th June 2026 at 19.00 in the Village Hall.			

Chair

Date

Attachments

Item 8a Planning Applications received since last meeting:

Froyle Parish - Planning Applications Comments					
Application Ref	Date Issued for comment	Comments Close	Address	Location	Description
EHDC-26-0240-TCA	23/03/2026	12/04/2026	Oast House, Oast Lane GU34 4JW	UF	Tree works T1 - Bird Cherry Tree
EHDC-26-0239-TCA	24/03/2026	13/04/2026	Selbourne House Oast Lane, GU34 4JW	UF	Tree Works to T1, T2 Whitebeams, T3 sweet chestnut, T4 Ash
EHDC-26-0377-AGR	13/04/2026	03/05/2026	Land NE of the Hen & Chicken Ryebidge Lane	UF	Application to determine if PRIOR approval is required for Four new low-profile agricultural equipment storage sheds
EHDC-26-0369-AGR	13/04/2026	03/05/2026	Land NE of the Hen & Chicken Ryebidge Lane	UF	Application to determine if PRIOR approval is required for Four new low-profile agricultural equipment storage sheds
EHDC-26-0358-FUL	21/04/2026	13/05/2026	Rockhouse Farm GU34 4LN	LF	Conversion of Listed structure to a two bedroom annexe including the demolition and rebuilding of the kennel section. Listed building consent
EHDC-26-0359-LBC					

Note : applications EHDC-26-0369-AGR; EHDC-26-0377-AGR; EHDC-26-0240-TCA have been determined see below

Item 7b Planning Applications determined since last meeting

Application	Location Details	Proposal	Ward	Community	Decision
EHDC-25-1499-HSE	ADAMS FIELD Froyle Road, Lower Froyle, Alton, Hampshire, GU34 4LJ	Single-storey rear and front extension; - Alterations and enlargement to the existing roof; - Erection of open front porch; - External alterations to the existing dwelling; - Part conversion of the garage to ancillary habitable use (as...	Bentworth & Froyle	Froyle CP	Permission

EHDC-26-0377-AGR	LAND NORTHEAST OF THE HEN & CHICKEN Ryebidge Lane, Upper Froyle, Alton, Hampshire	Application to determine if PRIOR approval is required for Four new low-profile agricultural equipment storage sheds	Bentworth & Froyle	Froyle CP	PRIOR APPROVAL IS REFUSED
EHDC-26-0369-AGR	LAND NORTHEAST OF THE HEN & CHICKEN Ryebidge Lane, Upper Froyle, Alton, Hampshire	Application to determine if PRIOR Approval is required for Excavation of three new agricultural wildlife/irrigation ponds.	Bentworth & Froyle	Froyle CP	PRIOR APPROVAL IS REFUSED
EHDC-26-0240-TCA	OAST HOUSE Oast Lane, Upper Froyle, Alton, Hampshire	T1 - Bird Cherry Tree has been previously managed (pollarded) very hard which has encouraged excessive thick epicormick growth which has now become very weighted over x3 gardens and kids play area Works - reduce crown by 2-3m on sides...	Bentworth & Froyle	Froyle CP	NO OBJECTION

Item 9f Payments made since last meeting & Bank Reconciliations

Current account @ 30 April 2026

Date: 05/05/2026		Froyle Parish Council Current Year		Page 1
Time: 16:10		Bank Reconciliation Statement as at 30/04/2026 for Cashbook 1 - Current Bank A/c		User: AJP
<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page</u>	<u>Balances</u>	
Current Account	30/04/2026	120	35,597.98	
			<hr/> 35,597.98	
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>		
		0.00		
			<hr/> 0.00	
			35,597.98	
<u>Unpresented Receipts (Plus)</u>				
		0.00		
			<hr/> 0.00	
			35,597.98	
		Balance per Cash Book is :-	35,597.98	
		Difference is :-	0.00	

Date: 05/05/2026		Froyle Parish Council Current Year		Page 1			
Time: 16:10		Bank Reconciliation up to 30/04/2026 for Cashbook No 1 - Current Bank A/c		User: AJP			
<u>Date</u>	<u>Cheque/Ref</u>	<u>Amnt Paid_</u>	<u>Amnt Banked_</u>	<u>Stat Amnt_</u>	<u>Difference_</u>	<u>Cleared</u>	<u>Payee Name or Description</u>
02/04/2026	BACS		150.00	150.00	R	Receipt(s) Banked	
09/04/2026	BACS	40.00		40.00	R	Froyle Village Hall	
09/04/2026	BACS	211.70		211.70	R	Wildly Upbeat Printers	
09/04/2026	BACS	396.00		396.00	R	Rialtas	
09/04/2026	BACS	500.00		500.00	R	MJR Services	
09/04/2026	BACS	66.16		66.16	R	Rural Services Partnership	
09/04/2026	BACS	60.00		60.00	R	Marzena Tralewska	
20/04/2026	BACS	375.00		375.00	R	HALC	
20/04/2026	BACS	141.60		141.60	R	HALC	
20/04/2026	BACS	37.90		37.90	R	MJR Services	
20/04/2026	BACS	17.00		17.00	R	Mike Blanche	
23/04/2026	DD	560.72		560.72	R	HMRC PAYE Cumbernauld	
27/04/2026	BACS		20,000.00	20,000.00	R	Receipt(s) Banked	
28/04/2026	BACS		196.72	196.72	R	Receipt(s) Banked	
		<hr/> 2,406.08	<hr/> 20,346.72				

Savings account @ 30 April 2026

Date: 05/05/2026 Froyle Parish Council Current Year Page 1
 Time: 16:18 **Bank Reconciliation Statement as at 30/04/2026** User: AJP
for Cashbook 2 - Saving Account

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page</u>	<u>Balances</u>
Savings Account	30/04/2026	99	13,514.37
			13,514.37
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			0.00
			13,514.37
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			0.00
			13,514.37
		Balance per Cash Book is :-	13,514.37
		Difference is :-	0.00

Item 9f Full year 2025/26 Income & Expenditure vs budget

13/05/2026
18:00

Froyle Parish Council 2025/2026

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Summary Receipts & Payments by Budget Heading 31/03/2026

Cost Centre Report

		Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Av available	% Spent
100	Income						
	Receipts	34,718	34,581	(137)			100.4%
	less Transfer to EMR	30	0	(30)			
	Movement to/(from) Gen Reserve	<u>34,658</u>	<u>34,581</u>	<u>(107)</u>			
200	Administration						
	Receipts	0	200	200			0.0%
	Payments	11,944	12,270	326		326	97.3%
	Movement to/(from) Gen Reserve	<u>(11,944)</u>					
250	Professional Expenses						
	Payments	1,333	970	(363)		(363)	137.5%
260	Insurance						
	Payments	1,346	1,400	54		54	96.2%
300	Magazine						
	Receipts	2,003	1,500	(503)			133.5%
	Payments	2,632	3,500	868		868	75.2%
	Net Receipts over Payments	<u>(630)</u>	<u>(2,000)</u>	<u>(1,370)</u>			
	plus Transfer from EMR	0	0	0			
	Movement to/(from) Gen Reserve	<u>(630)</u>	<u>(2,000)</u>	<u>(1,370)</u>			
400	Grants						
	Payments	350	2,000	1,650		1,650	17.5%
500	Projects						
	Receipts	158	0	(158)			0.0%
	plus Transfer from EMR	0	0	0			
	Movement to/(from) Gen Reserve	<u>158</u>	<u>0</u>	<u>(158)</u>			
510	Purchases						
	Receipts	1,000	0	(1,000)			0.0%
	Payments	2,794	750	(2,044)		(2,044)	372.5%
	Net Receipts over Payments	<u>(1,794)</u>	<u>(750)</u>	<u>1,044</u>			
	plus Transfer from EMR	1,112	0	(1,112)			
	Movement to/(from) Gen Reserve	<u>(682)</u>	<u>(750)</u>	<u>(68)</u>			
600	Maintenance						
	Payments	5,106	3,950	(1,156)		(1,156)	129.3%
	plus Transfer from EMR	41	0	(41)			
	Movement to/(from) Gen Reserve	<u>(5,065)</u>	<u>(3,950)</u>	<u>1,115</u>			
650	Recreation Ground						
	Payments	2,461	3,500	1,039		1,039	70.3%
700	Churchyard						
	Receipts	200	200	0			100.0%
	Payments	945	1,250	305		305	75.6%
	Movement to/(from) Gen Reserve	<u>(745)</u>					
710	Jubilee Green						
	Payments	140	250	110		110	56.0%
720	Footpaths						
	Payments	140	150	10		10	93.3%
750	War Memorial						
	Payments	66	100	34		34	66.0%
840	Froyle Archive						
	Receipts	91	0	(91)			0.0%
	Payments	82	0	(82)		(82)	0.0%
	Movement to/(from) Gen Reserve	<u>9</u>					

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Summary Receipts & Payments by Budget Heading 31/03/2026

Cost Centre Report

		Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Av available	% Spent
999 VAT Data	Receipts	2,290	0	(2,290)			0.0%
	Payments	2,147	0	(2,147)		(2,147)	0.0%
	Movement to/(from) Gen Reserve	<u>143</u>					
<hr/>							
	Grand Totals:- Receipts	40,459	36,481	(3,978)			110.9%
	Payments	31,487	30,090	(1,397)	0	(1,397)	104.6%
	Net Receipts over Payments	<u>8,972</u>	<u>6,391</u>	<u>(2,581)</u>			
	plus Transfer from EMR	1,153	0	(1,153)			
	less Transfer to EMR	30	0	(30)			
	Movement to/(from) Gen Reserve	<u>10,095</u>	<u>6,391</u>	<u>(3,704)</u>			